

FIRE & ACOUSTIC DOOR ORDER FORM GUIDE

PLEASE READ BEFORE FILLING OUT ORDER FORM

Step 1: Customer Details

Company Hallmark are billing for this order

Contact name of person placing order

Customer (Business) Name:

Date:

Contact person's phone number

Contact Name:

Contact Email:

Contact Phone:

Delivery Address:

Customer PO Number:

The address Hallmark are delivering to

Contact person's email address

Purchaser's order number

Step 2: Door Rating

Fire Rated: ☐

Acoustic Rated: ☐

Not Fire Rated

FRR -/60/-sm

FRR -/120/-sm

FRR -/30/-sm

FRR -/60/30sm

FRR -/120/30sm

FRR -/30/30sm

FRR -/60/60sm

FRR -/240/-sm

FRR -/90/-sm

FRR -/240/30sm

FRR -/90/30sm

Not Acoustic Rated

STC38

STC30

STC35

STC40

STC43

Non-Rated: ☐ Other

Is your required door fire rated? If so, please select your required fire rating. If unsure, this information should be found on the plans/specification. If the plan/specifications do not clarify, a fire engineer will need to clarify. If non-fire rated, select 'not fire rated'

Is your door/fire door acoustic rated? If so, please select your required acoustic rating, or state in the 'other' box. If the door does not require acoustic rating select 'not acoustic rated'.

Is this doorset interior, full exterior, or sheltered exterior? (Note: there must be at least 1.2m of eave for sheltered exterior)

Door identity number. Does this door have an identity number on the drawings/plans? - ie "ID01" - the number populated in this box will be the number shown on the fire cert tag (if the door is fire rated)

Step 3: Application, Quantity and Size

Interior: ☐

Full Exterior: ☐

Sheltered Exterior: ☐ (Sheltered exterior must have a minimum 1.2m eave)

Door Tag Number:

Quantity:

Height:

Width:

Floor Clearance:

Are these sizes:

Leaf: ☐ Overall Frame: ☐ Trim/Rough Opening: ☐

Finish/Facing Material: ☐ Specify veneer, if applicable:

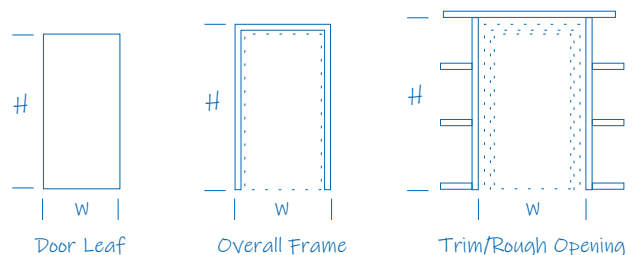
Paint Quality: ☐ Veneer: ☐

Other: ☐ Specify other, if applicable:

Number of doors required

Height & width dimension of doorset

Is the height & width dimension you've provided the 'door leaf' size, 'overall frame' size, or 'trim/rough opening' size (which is the size of your pre-prepared opening in your wall for this doorset)?:

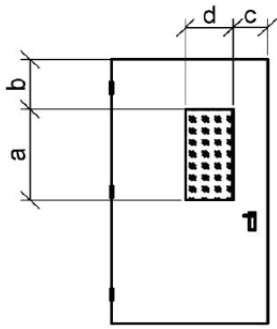


What finish is the door? If veneer please state veneer species. If not veneer or Paint Quality please clarify in the 'other' box

What floor clearance do you require? A fire door can have no more than 10mm from the bottom of the door to the top of the floor covering. For example, if you have 10mm carpet under the door the maximum floor clearance would be 20mm

Step 4: Vision Panel Layout

(Complete below only if Vision Panel is selected in Step 3)



Dimensions

- a)
- b)
- c)
- d)

Beading

Timber: ☐ Aluminium: ☐

Length of vision/viewing panel

Spacing from top of door to top of vision/viewing panel

Space from opening edge of door to edge of vision/viewing panel

Width of vision/viewing panel

What beading do you require/prefer, timber or aluminium?

Note: sizes shown refer to Clear View. For Fire Doors, minimum b) dimension must be 200mm and minimum c) dimension must be 150mm. Fire Doors rated FRR-/90/-sm and above can only have VP a) dimension 600mm and b) dimension 100mm with Steel beading

Please read carefully

Only required if your door is a pair:
is your doorset to be square/flush in the middle (☐ ☐) or rebated (☐ ☐)

If your pair is rebated, which door is the 1st to open (lead door)?

Step 5: Hanging Details

Hanging*



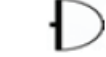
LEFT (LH)



PAIR (HP)



RIGHT (RH)



DOUBLE ACTION (DA)



DOUBLE ACTION PAIR (DA-P)



Meeting Style (for pair only):

Square: ☐

Rebated: ☐

Active Leaf (if rebated pair):

LH: ☐

RH: ☐

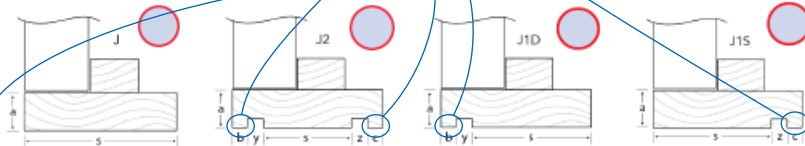
Is your door left or right hand hung, or is it in fact a hung pair, or does it in fact swing both ways (double action)? If your door is a single, the way to determine if a door is left or right hung is when you are opening the door, pulling it towards you, which side are the hinges on? When opening the door & pulling towards you, you should be looking at the knuckles of the hinges

Timber quirk

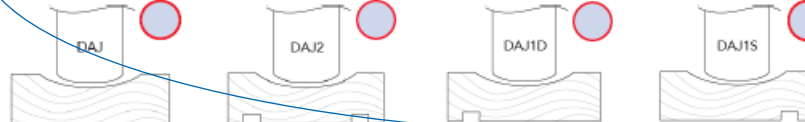
Please select your preferred frame profile & complete frame dimensions section

Step 6: Frame Details (please select one or attach sketch to order)

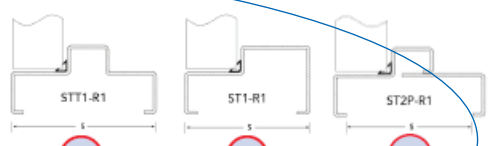
Timber (available in non-rated, acoustic and fire doors up to 60 minutes)



Double Action



Steel (available in all ratings but mandatory for FRR-/90/-sm and above)



Wall Type (please select one of the below options):

Plasterboard: ☐ Masonry: ☐ Korok: ☐

Frame Dimensions: a: b: c: s: y: z:

Total Wall Dimension (including linings):

PLEASE NOTE: If none of the above apply, please sketch frame details, including dimensions, and scan/attach along with this order form

Your required jamb thickness. Must be 30mm minimum for timber frame fire doors or 40mm minimum for steel frame fire doors

Only applies to grooved timber jambs. Relates specifically to timber quirks (normally these are 12mm unless stated otherwise)

Relates to all frames, steel or timber. Please read carefully above - very critical measurement

Only applies to grooved timber jambs. Relates specifically to total thickness of the linings on either side of the stud

Total thickness of wall, including stud & linings

It's important for us to know the type of wall the door is going into